



STATE OF ALABAMA  
DEPARTMENT OF FINANCE  
INFORMATION SERVICES DIVISION

64 North Union Street, Suite 200  
Montgomery, Alabama 36130-2626  
Telephone (334) 242-3800  
Fax (334) 242-7002

BOB RILEY  
Governor


JAMES ALLEN MAIN  
Director of Finance

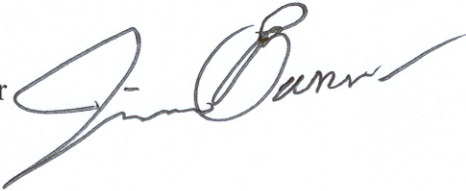
ANDY HORNSBY  
Assistant Finance Director

JIM BURNS  
Chief Information Officer

MEMORANDUM

TO: Agency IT Directors

FROM: Eugene J. Akers   
Assistant Director  
IT Planning, Standards and Compliance  
Information Services Division

THRU: Jim Burns   
Chief Information Officer  
State of Alabama  
Department of Finance

SUBJECT: IT Strategic Planning

DATE: July 19, 2006

Over the past couple of years, the State has been working to implement statewide information technology planning in conjunction with the SMART Governing program. In a June 13, 2006 letter to all of the agency department heads, the Finance Director decoupled the IT planning effort from the SMART planning process. However, this was not an indication of his, or our, lack of commitment for the need to effectively plan and manage information technology in the state. Accordingly, under the authority of Section 41-2-200 through 221 Code of Alabama 1975, we are requesting that your agency submit the following planning and budget documents as provided by September 15, 2006. These forms may be completed online at beginning August 28, 2006 at [www.isd.alabama.gov/IT\\_Planning](http://www.isd.alabama.gov/IT_Planning). If you have any questions, please contact Gene Akers at 353-4363 or [Gene.Akers@isd.alabama.gov](mailto:Gene.Akers@isd.alabama.gov). Thank you.

cc: James Allen Main  
Finance Director

Andy Hornsby  
Assistant Finance Director